

Thank you for your inquiry into Southern Folger's comprehensive Technical Training School for correctional staff, architects, designers and consultants who need to know more about detention equipment.

Southern Folger offers separate, in-depth training classes for Southern Steel and Folger Adam brand products specifically developed for facility personnel and detention architects and consultants. No prior lock or keying experience is required for these classes; they cover the full range of high security, detention products for both product lines. The classes are conducted at our training facility in San Antonio. Instructors have many years of experience in our industry and time is included in the class day to be sure that all questions are completely answered. Our graduates have told us that it is a worthwhile investment for people who work with or specify these highly specialized products, at any level of expertise. One person wrote: "Very informative: Even after working on equipment for many years."

Classes are held Tuesday – Friday each quarter at Southern Folger Detention Equipment Company in San Antonio, Texas, beginning Tuesday morning at 8:00 a.m. Certificates are issued upon completion of the seminar. Attendance for the entire class is mandatory to receive the certificate of completion.

***Each seminar is limited to a maximum of 15 students - early enrollment is strongly encouraged!***

The cost of the training classes are \$975.00 per person per class. Lunch is provided on training days; however, all other meals, lodging and transportation are not included in this price. A list of local hotels is enclosed. If you book La Quinta and ask for the Southern Folger rate, you will receive a discount; call 1-800-531-5900 or book online at [www.lq.com](http://www.lq.com). (include code SFOLGER).

We look forward to hearing from you soon. Please feel free to contact me if you have any questions. My direct line is 210-531-2701 or email [kforrest@southernfolger.com](mailto:kforrest@southernfolger.com).

Sincerely,



Kathee Forrest  
Product Manager



## SOUTHERN STEEL AND FOLGER ADAM TECHNICAL TRAINING SCHOOL

**AREAS OF INSTRUCTION:** (1) Electrical and Controls, (2) Locks and Hardware and (3) Locking Systems.

**DURATION:** Four days (Tuesday through Friday). Classes begin at 8:00 a.m. on Tuesday and conclude at 5:00p.m. on Friday.

**LOCATION:** Southern Folger Detention Equipment Company, Technical Training Center, 4634 South Presa Street, San Antonio, Texas.

**INSTRUCTORS:** Qualified Southern Folger technical personnel.

### DESCRIPTION OF COURSE

**1. Electrical and Controls (1 day)** - This course begins with instruction in basic electricity, followed by an in-depth analysis of wiring diagrams for all different types of electrically-operated devices. Basic skills in trouble-shooting are taught, including visual analysis, circuit isolation, meter usage, etc. The instruction is 50% lecture and 50% "hands-on". A plant tour showing manufacturing processes is included.

**2. Locks and Hardware (2 days)** - This session consists of a comprehensive study of swinging and sliding door locks. In addition, all related hardware items, such as door position switches, hinges, pulls, etc., are covered. Principal areas of instruction include functions, usage, ordering information and hollow metal preparation.

**3. Locking Systems (1 day)** - Practical, step-by-step procedures involving installation, adjustment, inspection and maintenance of sliding door locking systems are covered in this session. As in the other courses, the format is structured so that the instructor works with the student in a classroom atmosphere, but also employs "hands-on" techniques when possible.

Completion of the three sessions will give anyone who is active in detention equipment a much better knowledge of the products involved. The complete course is developed for detention facility staff and maintenance personnel, as well as architects and engineers. Classes are taught in a professional manner. Tests are given daily and a certificate is issued upon completion of the instruction. Detailed product manuals for locks, hardware, locking systems and security electronics basics are provided to the student.

### 2010 Training Dates

SOUTHERN STEEL		FOLGER ADAM	
Seminar No.	Date	Seminar No.	Date
01-2010-SS	January 26-29, 2010	01-2010-FA	February 2-5, 2010
04-2010-SS	April 20-23, 2010	04-2010-FA	April 27-30, 2010
07-2010-SS	July 20-23, 2010	07-2010-FA	July 27-30, 2010
10-2010-SS	October 19-22, 2010	10-2010-FA	October 26-29, 2010

**REGISTRATION FORM  
SOUTHERN FOLGER DETENTION TECHNICAL TRAINING CLASSES**

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1. Call (210) 531-2701 to make your reservation.
2. Complete the registration form below and mail or fax to:

Southern Folger Detention Equipment Company  
Attention: Kathee Forrest  
P. O. Box 2021  
San Antonio, Texas 78297  
Fax 210-533-2211 or email [kforrest@southernfolger.com](mailto:kforrest@southernfolger.com)

3. Once class date is confirmed, payment must be received (30) days prior to seminar. Payment by credit card can be made by calling Accounts Receivable at 210-533-1231. See Cancellation Policy below.
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\_\_\_\_\_(Total number of attendees) x \$975.00\*

Total Amount Due \$\_\_\_\_\_

**Seminar Dates**

**Name of attendee(s)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Specific hardware in your facility (attach additional page if needed):**

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Contact Name (please print or type) \_\_\_\_\_

Title \_\_\_\_\_

Firm \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email Address \_\_\_\_\_

**CANCELLATION POLICY**

Cancellation must be made in writing by fax or mail (30) thirty working days prior to the seminar. If notification is not received, a fee of \$100.00 will be charged.

Refund check will be processed within (30) thirty days of proper written notice. \*Prices are subject to change.

Please note special dietary requirements, if applicable. Lunch is served daily.

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## LOCAL HOTELS

There are no motels/hotels within walking distance of our facility and a rental car or taxi service is required. The downtown area is about 10 minutes from our plant, and there are many hotels to choose from. Mention Southern Folger and receive a discount at La Quinta Inns (or use code SFOLGER if booking online.)

## DOWNTOWN

La Quinta Inn & Suites – Downtown  
100 W Durango Blvd, San Antonio TX 78204  
Phone: (210) 212-5400

La Quinta Inn Market Square  
900 Dolorosa St., San Antonio, TX 78207  
Phone: (210) 271-0001

La Quinta Inn & Suites Convention Center  
303 Blum, San Antonio, TX 78205  
Phone: (210) 222-9181

Red Roof Inn  
1011 E Houston St, San Antonio, TX 78205  
Phone: 800-733-7663

## OTHERS WITHIN 5 MILES OF OUR PLANT

La Quinta Inn Alamodome South (formerly American Heritage Inn)  
3180 Goliad Rd, San Antonio, TX 78223  
Phone: (210) 337-7171

Best Western Shetland Inn and Suites  
3602 SE Military Drive, San Antonio, TX, 78223-4027  
Phone: 210-798-5000

Motel 6, San Antonio, Alamodome South  
748 Hot Wells Blvd., San Antonio, TX 78223  
210-533-6667

Super 8 Motel San Antonio  
723 Hot Wells, San Antonio, TX 78223 US  
Phone: 210-265-8888

Visit the San Antonio Convention and Visitors Bureau website for more hotel/motel information: [http://www.sanantoniocvb.com/visitors/acc\\_bookaroom.asp](http://www.sanantoniocvb.com/visitors/acc_bookaroom.asp)