

Reference: Technical Training Class Information Packet

Thank you for your inquiry into Southern Folger's comprehensive Technical Training School for correctional staff, architects, designers and consultants who need to know more about detention equipment.

Southern Folger offers an in-depth training class on Southern Steel and Folger Adam brand high security detention products, including swing and sliding door locks, electrical controls and miscellaneous hardware. These classes have been developed for facility personnel and detention design engineers, architects and consultants. No prior lock or keying experience is required for these classes. The classes are conducted at our training facility in San Antonio. Instructors have many years of experience in our industry. Ample time is included in the class day to be sure that all questions are completely answered. Our graduates have told us that it is a worthwhile investment for people who work with or specify these highly specialized products, at any level of expertise. One attendee commented: "Very informative: Even after working on equipment for many years."

Classes are held Tuesday – Friday each quarter at Southern Folger Detention Equipment Company in San Antonio, Texas, beginning Tuesday morning at 8:00 a.m. Certificates are issued upon completion of the seminar. Attendance for the entire class is mandatory to receive the certificate of completion.

Each seminar is limited to a maximum of 15 students - early enrollment is strongly encouraged!

The cost of the training class is \$975.00, plus tax if applicable, per person per class. Lunch is provided on training days; however, all other meals, lodging and transportation are not included in this price. A list of local hotels is enclosed. If you book La Quinta and ask for the Southern Folger rate, you will receive a discount; call 1-800-531-5900 or book online at www.lq.com. (include code SFOLGER).

We look forward to the opportunity to provide training. Please feel free to contact me if you have any questions. My direct line is 210-531-2701 or email kforrest@southernfolger.com.

Sincerely,



Kathee Forrest
Product Manager



SOUTHERN STEEL AND FOLGER ADAM TECHNICAL TRAINING SCHOOL

AREAS OF INSTRUCTION: (1) Electrical and Controls, (2) Locks and Hardware and (3) Locking Systems.

DURATION: Four days (Tuesday through Friday). Classes begin at 8:00 a.m. on Tuesday and conclude at approximately 2:00 p.m. on Friday.

LOCATION: Southern Folger Detention Equipment Company, Technical Training Center, 4634 South Presa Street, San Antonio, Texas.

INSTRUCTORS: Qualified Southern Folger technical personnel.

DESCRIPTION OF COURSE

1. Electrical and Controls (1 day) - This course begins with instruction in basic electricity, followed by an in-depth analysis of wiring diagrams for all different types of electrically-operated devices. Basic skills in trouble-shooting are taught, including visual analysis, circuit isolation, meter usage, etc. The instruction is 50% lecture and 50% "hands-on". A plant tour showing manufacturing processes is included.

2. Locks and Hardware (2 days) - This session consists of a comprehensive study of swinging and sliding door locks. In addition, all related hardware items, such as door position switches, hinges, pulls, etc., are covered. Principal areas of instruction include functions, usage, ordering information and hollow metal preparation.

3. Locking Systems (1 day) - Practical, step-by-step procedures involving installation, adjustment, inspection and maintenance of sliding door locking systems are covered in this session. As in the other courses, the format is structured so that the instructor works with the student in a classroom atmosphere, but also employs "hands-on" techniques when possible.

Completion of the three sessions will give anyone who is active in detention equipment a much better knowledge of the products involved. The complete course is developed for detention facility staff and maintenance personnel, as well as architects and engineers. Classes are taught in a professional manner. Tests are given daily and a certificate is issued upon completion of the instruction. Detailed product manuals for locks, hardware, locking systems and security electronics basics are provided to the student.

2012 Training Dates

SOUTHERN STEEL		FOLGER ADAM	
Seminar No.	Date	Seminar No.	Date
1-2012-SS	January 24-27, 2012	1-2012-FA	January 31-February 3, 2012
4-2012-SS	April 17-20, 2012	4-2012-FA	April 24-27, 2012
7-2012-SS	July 17-20, 2012	7-2012-FA	July 24-27, 2012
10-2012-SS	October 16-19, 2012	10-2012-FA	October 23-26, 2012

**REGISTRATION FORM
SOUTHERN FOLGER DETENTION TECHNICAL TRAINING CLASSES**

1. Call (210) 531-2701 to make your reservation.
2. Complete the registration form below and mail or fax to:

Southern Folger Detention Equipment Company
Attention: Kathee Forrest
P. O. Box 2021
San Antonio, Texas 78297
Fax 210-533-2211 or email kforrest@southernfolger.com

3. Once class date is confirmed, payment must be received (30) days prior to seminar. Payment by credit card can be made by calling Accounts Receivable at 210-533-1231. See Cancellation Policy below.
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_____(Total number of attendees) x \$975.00* plus tax if applicable
State- 6.250%; Tax 3-1.875% Tax Exemption Certificate required, if applicable

Total Amount Due \$ _____

Seminar Dates

Name of attendee(s)

Specific hardware in your facility (attach additional page if needed):

Contact Name (please print or type)

Title

Firm

Street

City **State** **Zip**

Telephone **Fax**

Email Address

CANCELLATION POLICY

Cancellation must be made in writing by fax or mail (30) thirty working days prior to the seminar. If notification is not received, a fee of \$100.00 will be charged.

Refund check will be processed within (30) thirty days of proper written notice. *Prices are subject to change.

Please note special dietary requirements, if applicable. Lunch is served daily.

LOCAL HOTELS

There are no motels/hotels within walking distance of our facility and a rental car or taxi service is required. The downtown area is about 10 minutes from our plant, and there are many hotels to choose from. Mention Southern Folger and receive a discount at La Quinta Inns (or use code SFOLGER if booking online.)

DOWNTOWN

La Quinta Inn & Suites – Downtown
100 W Durango Blvd, San Antonio TX 78204
Phone: (210) 212-5400

La Quinta Inn Market Square
900 Dolorosa St., San Antonio, TX 78207
Phone: (210) 271-0001

La Quinta Inn & Suites Convention Center
303 Blum, San Antonio, TX 78205
Phone: (210) 222-9181

Red Roof Inn
1011 E Houston St, San Antonio, TX 78205
Phone: 800-733-7663

OTHERS WITHIN 5 MILES OF OUR PLANT

La Quinta Inn Alamodome South (formerly American Heritage Inn)
3180 Goliad Rd, San Antonio, TX 78223
Phone: (210) 337-7171

Best Western Shetland Inn and Suites
3602 SE Military Drive, San Antonio, TX, 78223-4027
Phone: 210-798-5000

Motel 6, San Antonio, Alamodome South
748 Hot Wells Blvd., San Antonio, TX 78223
210-533-6667

Super 8 Motel San Antonio
723 Hot Wells, San Antonio, TX 78223 US
Phone: 210-265-8888

Visit the San Antonio Convention and Visitors Bureau website for more hotel/motel information: http://www.sanantoniocvb.com/visitors/acc_bookaroom.asp