

November 2015

Reference: 2016 Technical Training Class Information Packet

Thank you for your inquiry into Southern Folger's comprehensive Technical Training School for correctional staff, architects, designers and consultants who need to know more about detention equipment.

Southern Folger offers an in-depth training class on Southern Steel and Folger Adam brand high security detention products, including swing and sliding door locks, electrical controls and miscellaneous hardware. These classes have been developed for facility personnel and detention design engineers, architects and consultants. No prior lock or keying experience is required for these classes. The classes are conducted at our training facility in San Antonio, TX. Instructors have many years of experience in our industry. Ample time is included in the class day to be sure that all questions are completely answered. Our graduates have told us that it is a worthwhile investment for people who work with or specify these highly specialized products, at any level of expertise. One attendee commented: "Very informative: Even after working on equipment for many years."

Classes are held Tuesday – Friday each quarter at Southern Folger Detention Equipment Company in San Antonio, Texas, beginning Tuesday morning at 8:30 a.m. Certificates are issued upon completion of the seminar. Attendance for the entire class is mandatory to receive the certificate of completion.

Each seminar is limited to a maximum of 15 students - early enrollment is strongly encouraged!

The cost of the training class is \$1,250 per person per class. Lunch is provided on training days; however, all other meals, lodging and transportation are not included in this price. A list of local hotels is enclosed. If you book La Quinta and ask for the Southern Folger rate, you will receive a discount; call 1-800-531-5900 or book online at www.lq.com. (Include code SFOLGER).

We look forward to the opportunity to provide training. Please contact Therese Araiza for further information, phone 210-531-2729 or taraiza@southernfolger.com.

Sincerely,



Therese Araiza
Marketing Manager



SOUTHERN STEEL and FOLGER ADAM TECHNICAL TRAINING SCHOOL

AREAS OF INSTRUCTION: (1) Electrical and Controls, (2) Locks and Hardware and (3) Locking Systems.

DURATION: Four days (Tuesday through Friday). Classes begin at 8:30 a.m. on Tuesday and conclude at approximately 2:00 p.m. on Friday.

LOCATION: Southern Folger Detention Equipment Company, Technical Training Center, 4634 South Presa Street, San Antonio, Texas.

INSTRUCTORS: Qualified Southern Folger technical personnel.

DESCRIPTION OF COURSE

1. Electrical and Controls (1 day) - This course begins with instruction in basic electricity, followed by an in-depth analysis of wiring diagrams for all different types of electrically-operated devices. Basic skills in trouble-shooting are taught, including visual analysis, circuit isolation, meter usage, etc. The instruction is lecture and "hands-on". A plant tour showing manufacturing processes is included.

2. Locks and Hardware (2 days) - This session consists of a comprehensive study of swinging and sliding door locks. In addition, all related hardware items, such as door position switches, hinges, pulls, etc., are covered. Principal areas of instruction include functions, usage, ordering information and hollow metal preparation.

3. Locking Systems (1 day) - Practical, step-by-step procedures involving installation, adjustment, inspection and maintenance of sliding door locking systems are covered in this session. As in the other courses, the format is structured so that the instructor works with the student in a classroom atmosphere, but also employs "hands-on" techniques when possible.

Completion of the three sessions will give anyone who is active in detention equipment a much better knowledge of the products involved. The complete course is developed for detention facility staff and maintenance personnel, as well as architects and engineers. Classes are taught in a professional manner. A certificate is issued upon completion of the instruction. Detailed product manuals for locks, hardware, locking systems and security electronics basics are provided to the student.

2016 Training Dates

02-2016-SS February 16 – 19, 2016 Southern Steel class

02-2016-FA February 23 – 26, 2016 Folger Adam class

05-2016-SS May 10 - 13, 2016 Southern Steel class

05-2016-FA May 17 - 20, 2016 Folger Adam class

10-2016-SS October 18 – 21, 2016 Southern Steel class

10-2016-FA October 25 - 28, 2016 Folger Adam class

SOUTHERN STEEL and FOLGER ADAM TECHNICAL TRAINING SCHOOL

Complete the registration form below and email or fax to:

Southern Folger Detention Equipment Company
Attention: Training
Fax 210-533-2211
Email orders@southernfolger.com

An invoice will be issued for payment due upon receipt. Once Southern Folger receives payment your registration will be complete. Payment by credit card can be made by calling Accounts Receivable at 210-531-2707. See Cancellation Policy below.

____(Total number of attendees) x \$1,250 per person

Total Amount Due \$_____

<u>Seminar Dates</u>	<u>Name of attendee</u>	<u>Shirt Size</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Contact Name (please print) _____

Title _____

Company _____

Street _____

City _____ State _____ Zip _____

Telephone _____ Fax _____

Email Address _____

Payment/Cancellation Policy

Payment must be made upon receipt of invoice. If payment has not been made, Southern Folger reserves the right to cancel the reservation. Seating is limited. If you have paid in full and need to cancel your reservation you can 1. Sign up for an alternate date 2. Request your cancellation in writing 30 days prior to class for a full refund 3. Cancellation requests less than 30 days' notice will result in a 25% cancellation fee. The balance of your refund will be issued within 30 days of proper written notice.

Please note special dietary requirements. Lunch is served daily.

SOUTHERN STEEL and FOLGER ADAM TECHNICAL TRAINING SCHOOL

LOCAL HOTELS

There are no motels/hotels within walking distance of our facility and a rental car or taxi service is required. The downtown area is about 10 minutes from our plant, and there are many hotels to choose from. Mention Southern Folger and receive a discount at La Quinta Inns (or use code SFOLGER if booking online.)

DOWNTOWN

La Quinta Inn & Suites – Downtown
100 W Cesar E. Chavez Blvd, San Antonio, TX 78204
Phone: (210) 212-5400

La Quinta Inn Market Square
900 Dolorosa St., San Antonio, TX 78207
Phone: (210) 271-0001

La Quinta Inn & Suites Convention Center
303 Blum, San Antonio, TX 78205
Phone: (210) 222-9181

Comfort Suites
11526 IH 35 North, San Antonio, TX 78233
Phone: (210) 656-4600
Use Code: LSFGR to receive discount

OTHERS WITHIN 5 MILES OF OUR PLANT

La Quinta Inn Alamodome South (formerly American Heritage Inn)
3180 Goliad Rd, San Antonio, TX 78223
Phone: (210) 337-7171

Best Western Shetland Inn and Suites
3602 SE Military Drive, San Antonio, TX, 78223-4027
Phone: 210-798-5000

Motel 6, San Antonio, Alamodome South
748 Hot Wells Blvd., San Antonio, TX 78223
Phone: 210-533-6667
Use Code: CP582074 to received discount

Visit the San Antonio Convention and Visitors Bureau website for more hotel/motel information: http://www.sanantoniocvb.com/visitors/acc_bookaroom.asp